

Voucher Campaign

Introduction

The Campaign feature represents a structured promotional and engagement initiative designed to communicate information, encourage participation, and increase feature adoption among residents, property owners, and stakeholders. Through targeted announcements, incentives, and time-based promotions, campaigns support activities such as promoting system features, encouraging timely payments, introducing new services, and enhancing community engagement. Integrated within the platform, this module enables administrators to plan, manage, and monitor campaigns efficiently, ensuring consistent messaging, measurable outcomes, and improved overall user experience across the property management ecosystem.

1. Set Up Campaign or Voucher (Unlimited/Max Redemptions per Voucher)

1.1 Access Campaign

Go to Admin Console > Campaign > New Campaign.

Details include:

1. Fill "Campaign Name"
2. Fill "Campaign Start Date"
3. Fill "Campaign End Date (Leave Blank for No Expiry)"
4. Select "Discount Voucher Type"
5. Fill "Discount Percentage (%)"
6. Fill "Voucher Code Prefix (Optional)"
7. Fill "Total Number of Unique Vouchers to Generate"
8. Select "Applicable Invoice Types"
9. Select "Applicable Management Bodies Projects"

VYROX > Operation Insights

To Do List 10

- 69 emergency SOS to follow up [View](#)
- 53 overstaying visitors pending for action [View](#)
- 39 water meters pending for reading [View](#)
- 1 user account application pending for approval [View](#)
- 4 card access applications pending for approval [View](#)
- 1 deposit refund request pending for approval [View](#)
- 14 facility booking changes pending for approval [View](#)
- 23 complaints to follow up [View](#)
- 25 suggestions to follow up [View](#)
- 3 lease proposals pending for approval [View](#)
- 2 lease agreements in-force pending for property handover [View](#)
- 1 smart locker deliver pending for pick-up [View](#)
- 9 expired smart locker deliveries pending for further action [View](#)

Announcements [Add New]

- 05-Apr-2024 4:50 PM**
Caution: Broken Glass @ Lobby
 Posted by Wong Wei Kei
- 16-Oct-2023 9:28 AM**
Notice: Tower A Lobby Leaking
 Posted by Wong Wei Kei
- 21-Sep-2023 5:52 PM**
Notice: Preventive Pump Maintenance
 Posted by Staff 001
- 20-Sep-2023 1:31 PM**
Notice: Lift Maintenance on September 21, 2023
 Posted by Wong Wei Kei

Staff 001

- Edit Profile
- Change Password
- Go To >
- Admin Console**
- Terms of Service
- Privacy Policy
- Disclaimer
- First agreed on 14-Dec-2023 2:16 PM
- Last agreed on 07-Feb-2026 10:04 AM
- Logout

Recently Accessed Documents

IV00005019	225.20	16h
IV00005016	3.70	16h
IV00005038	29.70	16h
IV00004694	1080.00	16h
IV00004694	1080.00	16h

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Status

Admin Console > Campaigns

Staff 001

Campaigns

Search [Search](#) [Deleted](#) Show 50 Campaign

No.	Start Date	End Date	Campaign Name	Discount Value	Min Spend	Redemption Limit	Vouchers (Available/Total)	Status
1	05-Feb-2026	14-Feb-2026	Test	15.00%	0.00	Single-Use	997/1000	Available
2	01-Feb-2026	28-Feb-2026	ZCNY	20.00%	30.00	Unlimited	30/∞	Available
3	28-Jan-2026	14-Feb-2026	CNY Campaign	10.00	0.00	Single-Use	6/10	Available
4	01-Jan-2026	31-Jan-2026	CNY30	30.00%	0.00	Single-Use	9/11	Expired

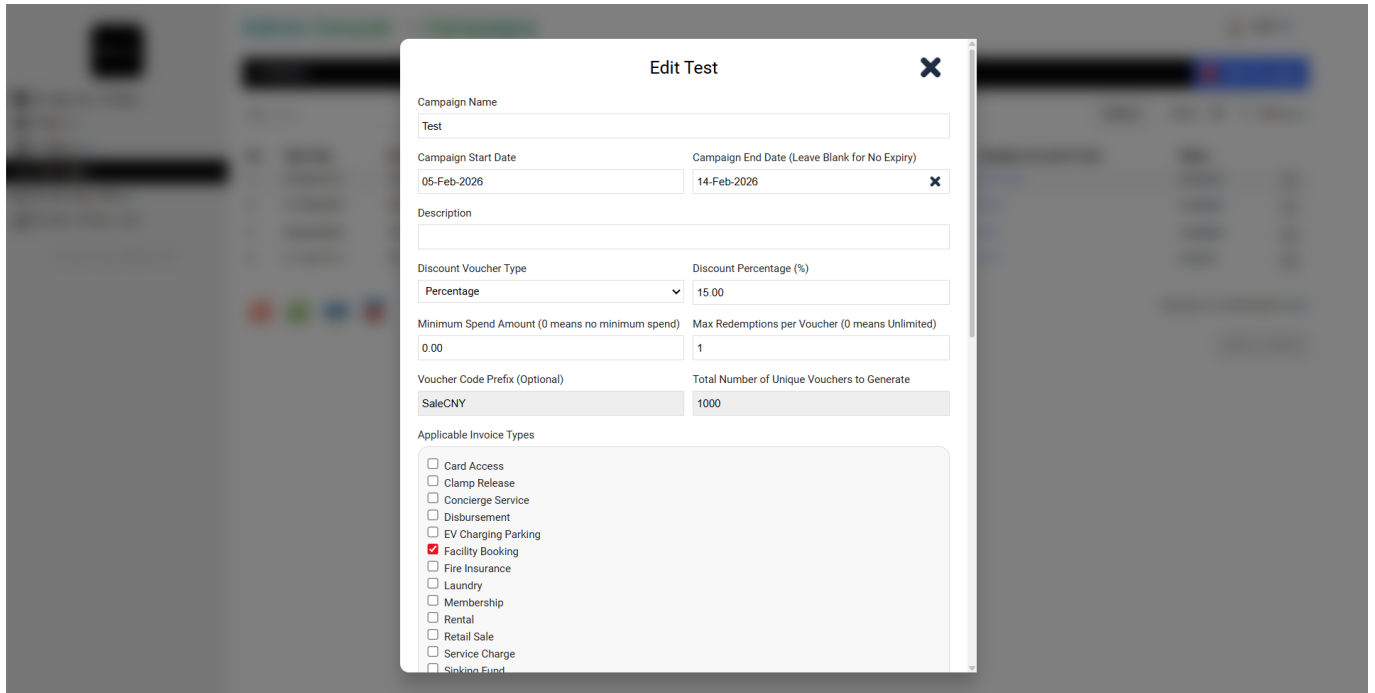
Showing 1 to 4 of 4 campaigns

[Prev](#) [Next](#)

PDF XLS Print Refresh

New Campaign

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1.2 How to create Campaign Maximum Redemptions Per Voucher and Unlimited Voucher

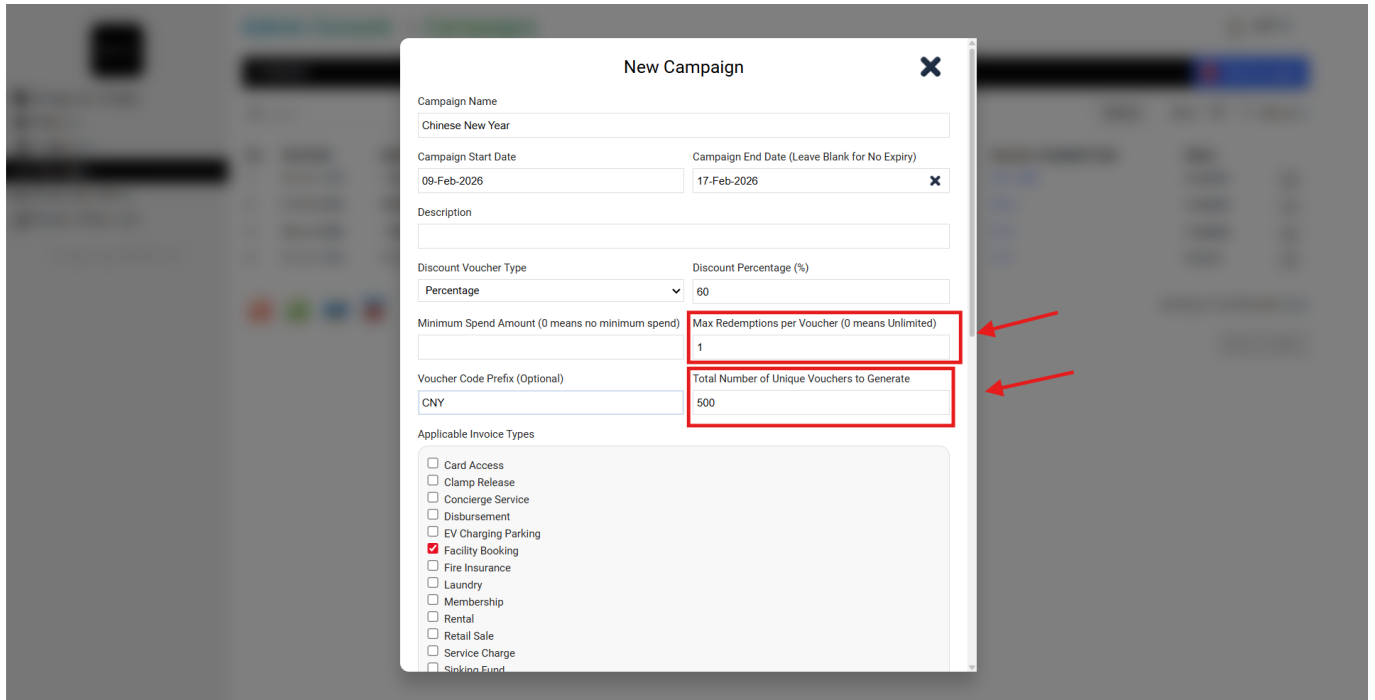
This is an important part;

You need to fill in the details:

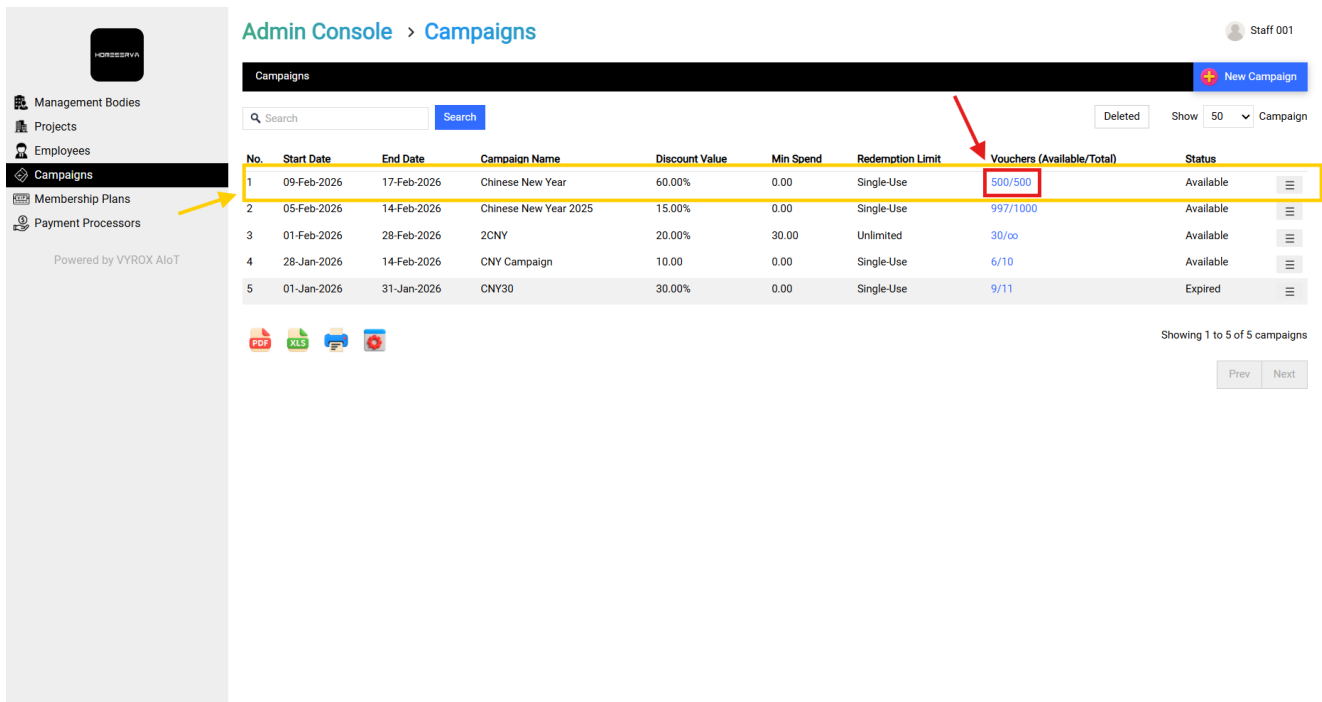
1. Fill "Max Redemptions per Voucher"
2. Fill "Total Number of Unique Vouchers to Generate"

1.2.1 Create Campaign Maximum Redemptions Per Voucher

Must fill "Max Redemptions per Voucher" and "Total Number of Unique Vouchers to Generate"

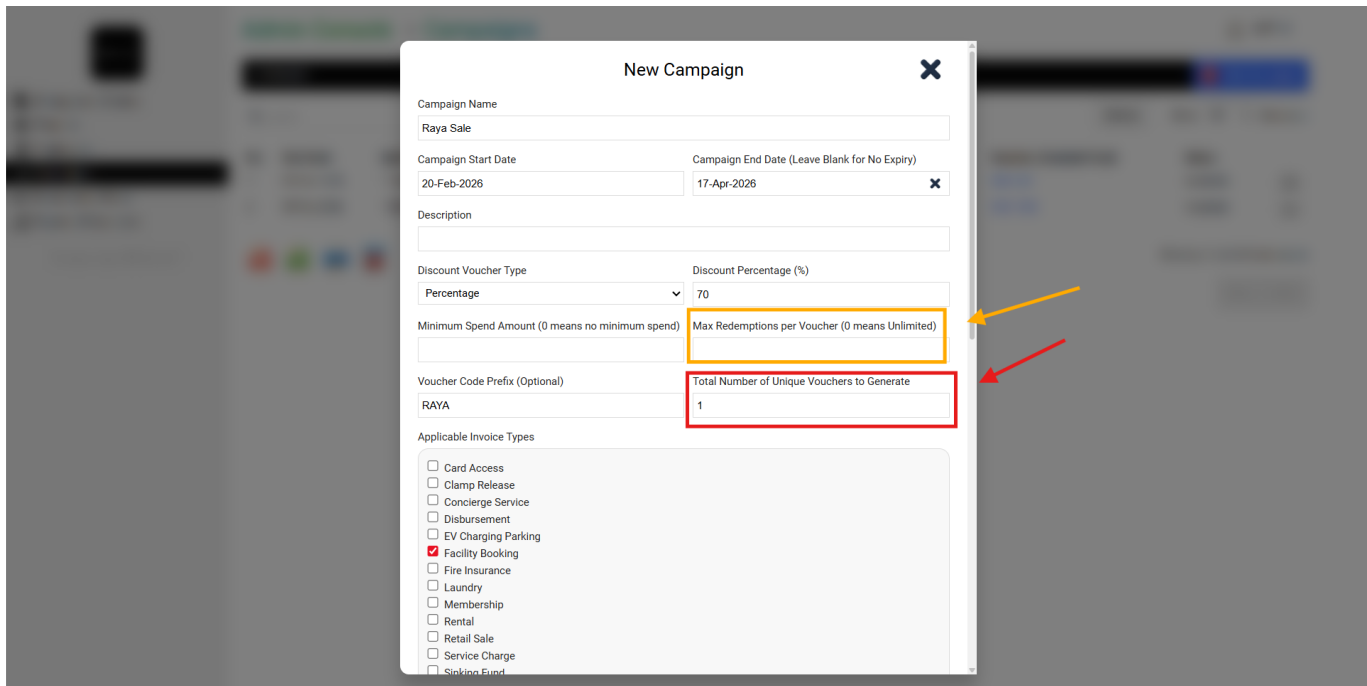


if customer use voucher, automatically deduct the voucher (Available/Total)

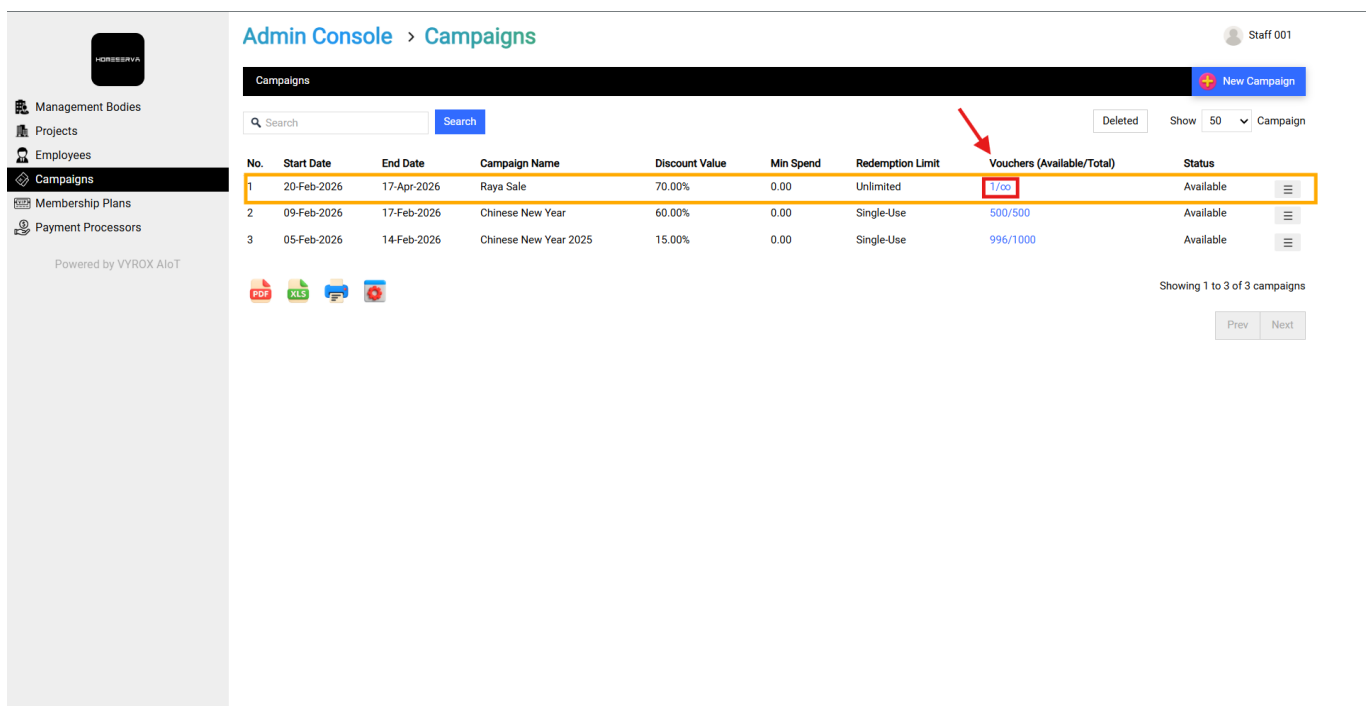


1.2.2 Unlimited Voucher

The “Max Redemptions per Voucher” field must be left blank or set to zero. The “Total Number of Unique Vouchers to Generate” field can be set to one, resulting in a single voucher that is valid for unlimited use.



if customer use voucher, automatically deduct the voucher (Available/Total)

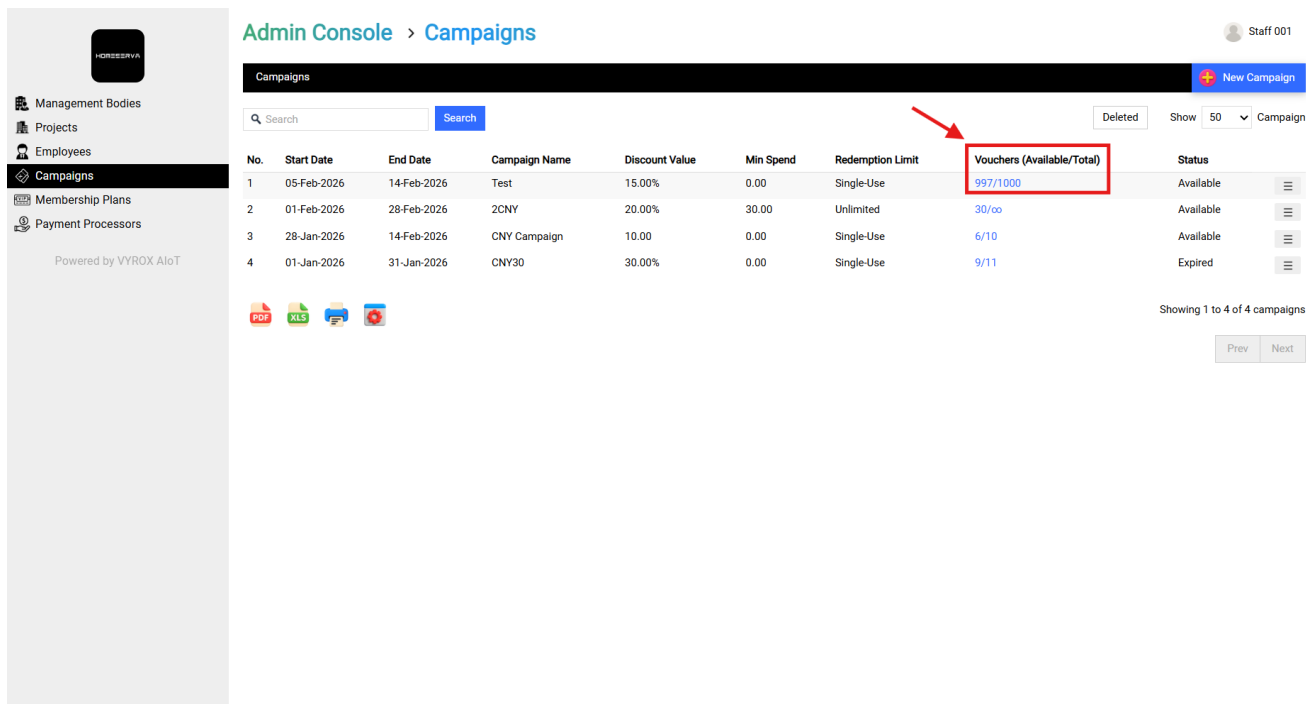


2. How Use Campaign or Voucher

Go to Admin Console > Campaign

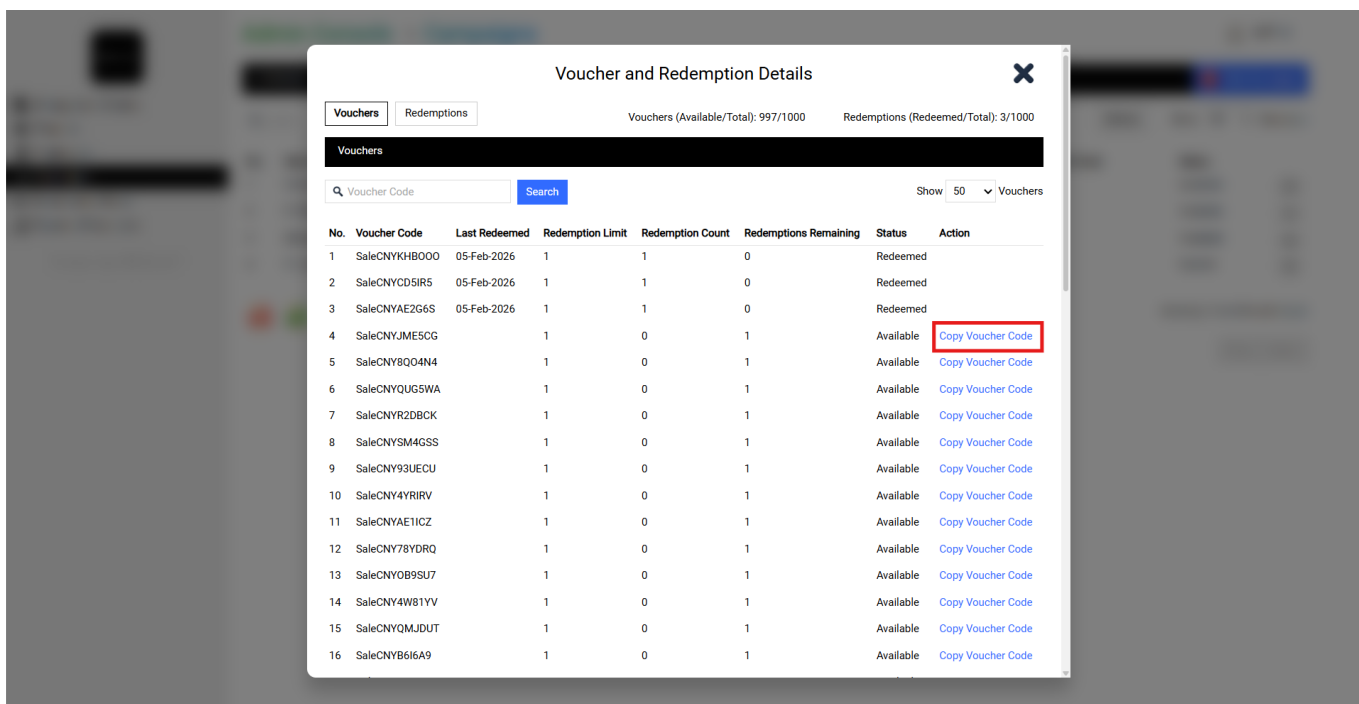
Step 1:

Click at "Vouchers (Available/Total)" as you create



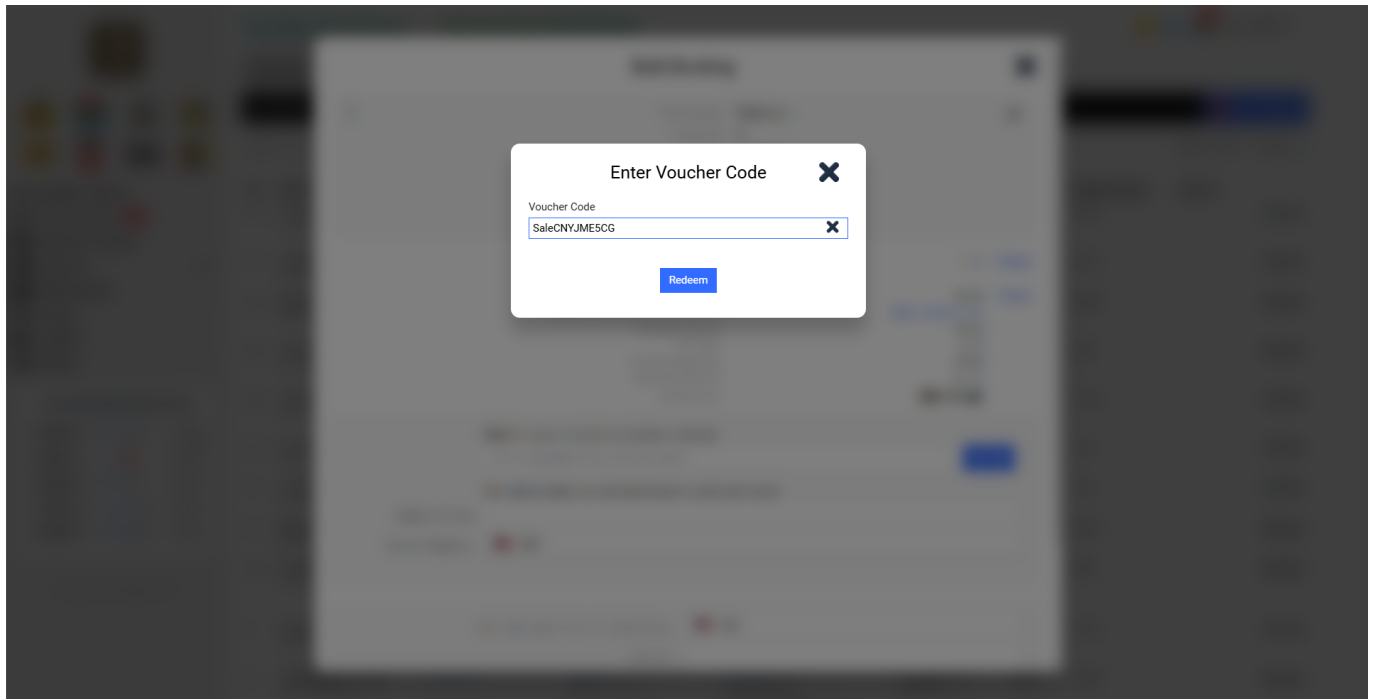
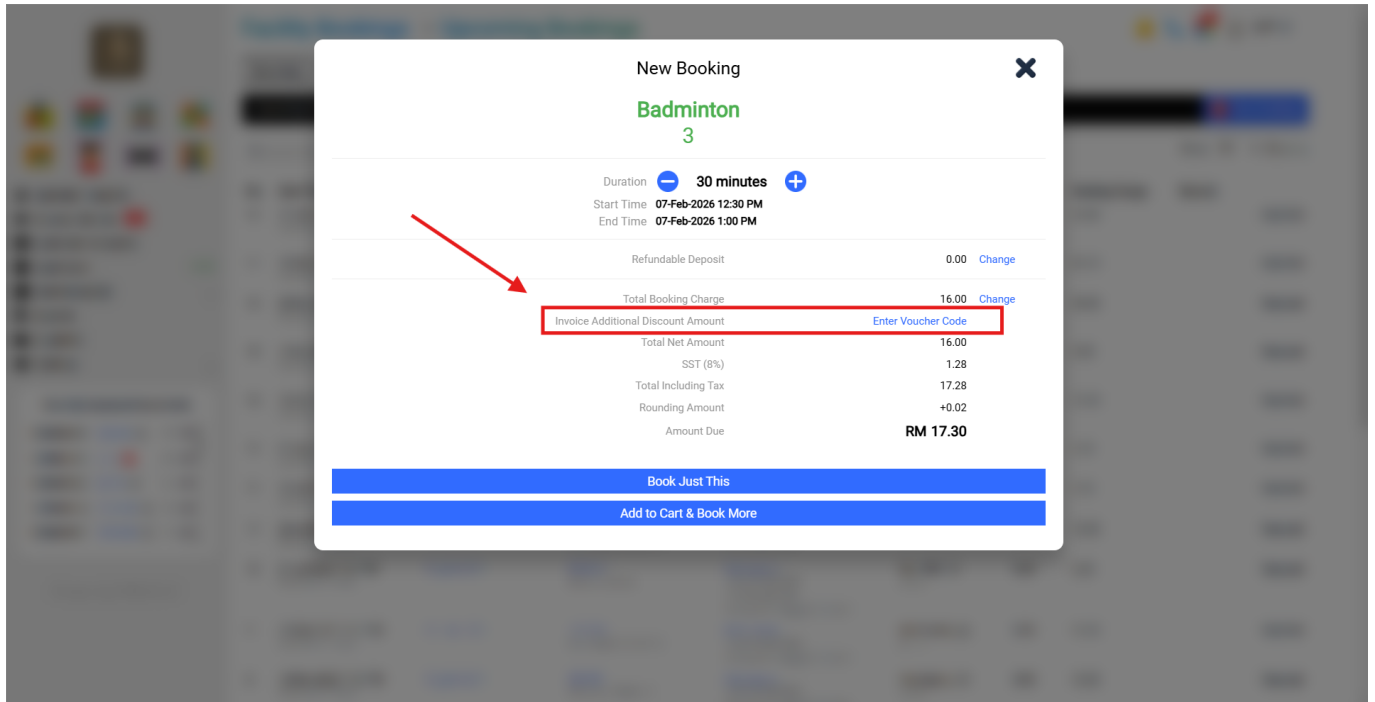
Step 2:

Copy “Copy Voucher Code”



Step 3:

Go to Facility Booking at Bulk Booking > Find “Invoice Additional Discount Amount” > click “Enter Voucher Code” > paste the voucher and the discount will automatically calculate > after finishing, fill in the information click “Book”



2. Q&A

1. If the voucher is unlimited, I would like to know the number of customers who are actually using it, as well as the specifics of who is using it.

Go to Admin Console > Campaign > Click Vouchers > Look Redemption Count > Click Redemptions

Admin Console > Campaigns Staff 001

Campaigns New Campaign

Search Search Deleted Show 50 Campaign

No.	Start Date	End Date	Campaign Name	Discount Value	Min Spend	Redemption Limit	Vouchers (Available/Total)	Status
1	21-Feb-2026		Chinese	100.00%	0.00	Unlimited	1/∞	Available
2	20-Feb-2026	17-Apr-2026	Raya Sale	70.00%	0.00	Unlimited	1/∞	Available
3	09-Feb-2026	17-Feb-2026	Chinese New Year	60.00%	0.00	Single-Use	498/500	Available
4	05-Feb-2026	14-Feb-2026	Chinese New Year 2025	15.00%	0.00	Single-Use	996/1000	Available

Showing 1 to 4 of 4 campaigns

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Voucher and Redemption Details

Vouchers Available/Total: 1/∞ Redemptions (Redeemed/Total): 2/∞

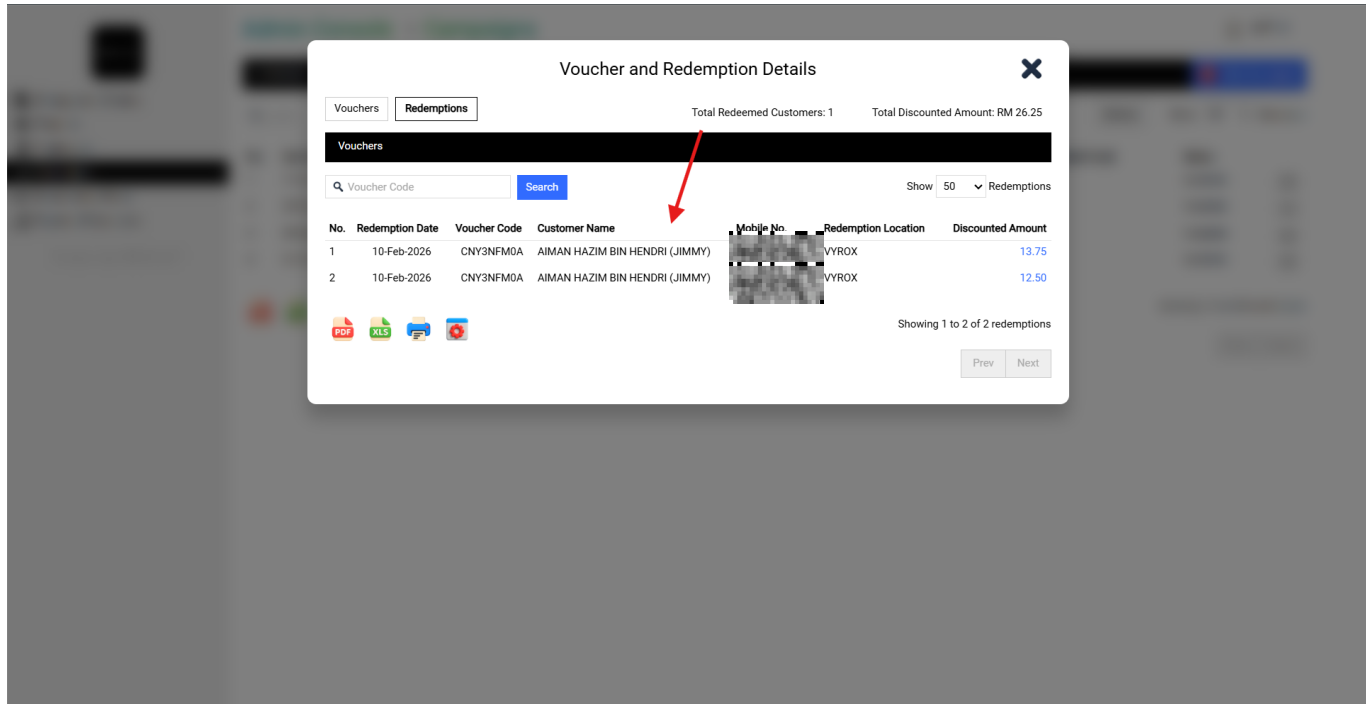
Vouchers

Search Search Show 50 Vouchers

No.	Voucher Code	Last Redeemed	Redemption Limit	Redemption Count	Redemptions Remaining	Status	Action
1	CNY3NFM0A	10-Feb-2026	∞	2	∞	Available	Copy Voucher Code

Showing 1 to 1 of 1 vouchers

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