

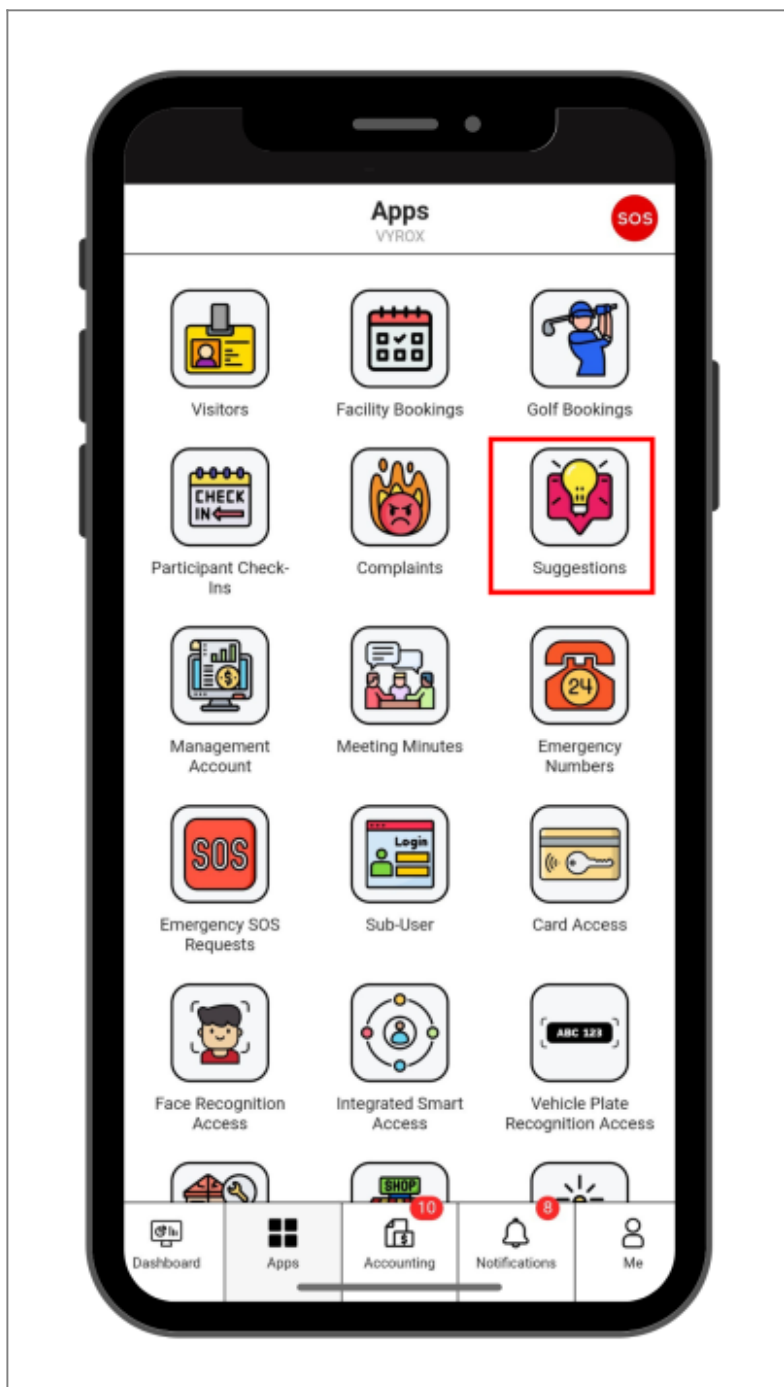
# User Guide: Suggestion

## Introduction

This guide outlines how to share your valuable suggestions to improve our services and facilities. Follow these steps to submit, update, and track your suggestions for consideration

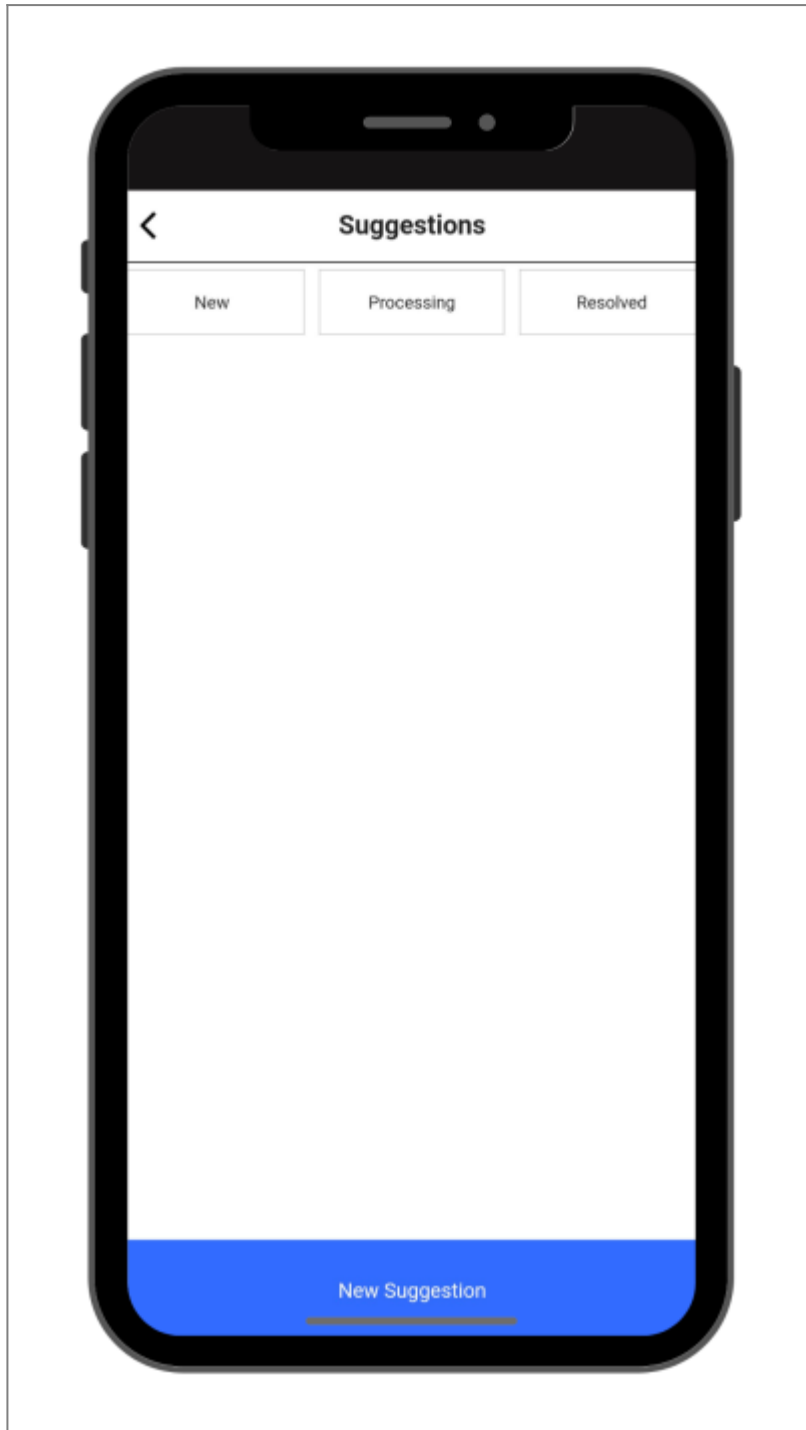
## Step 1: Suggestion

Click **“Suggestion”** icon



## Step 2: Create New Suggestion

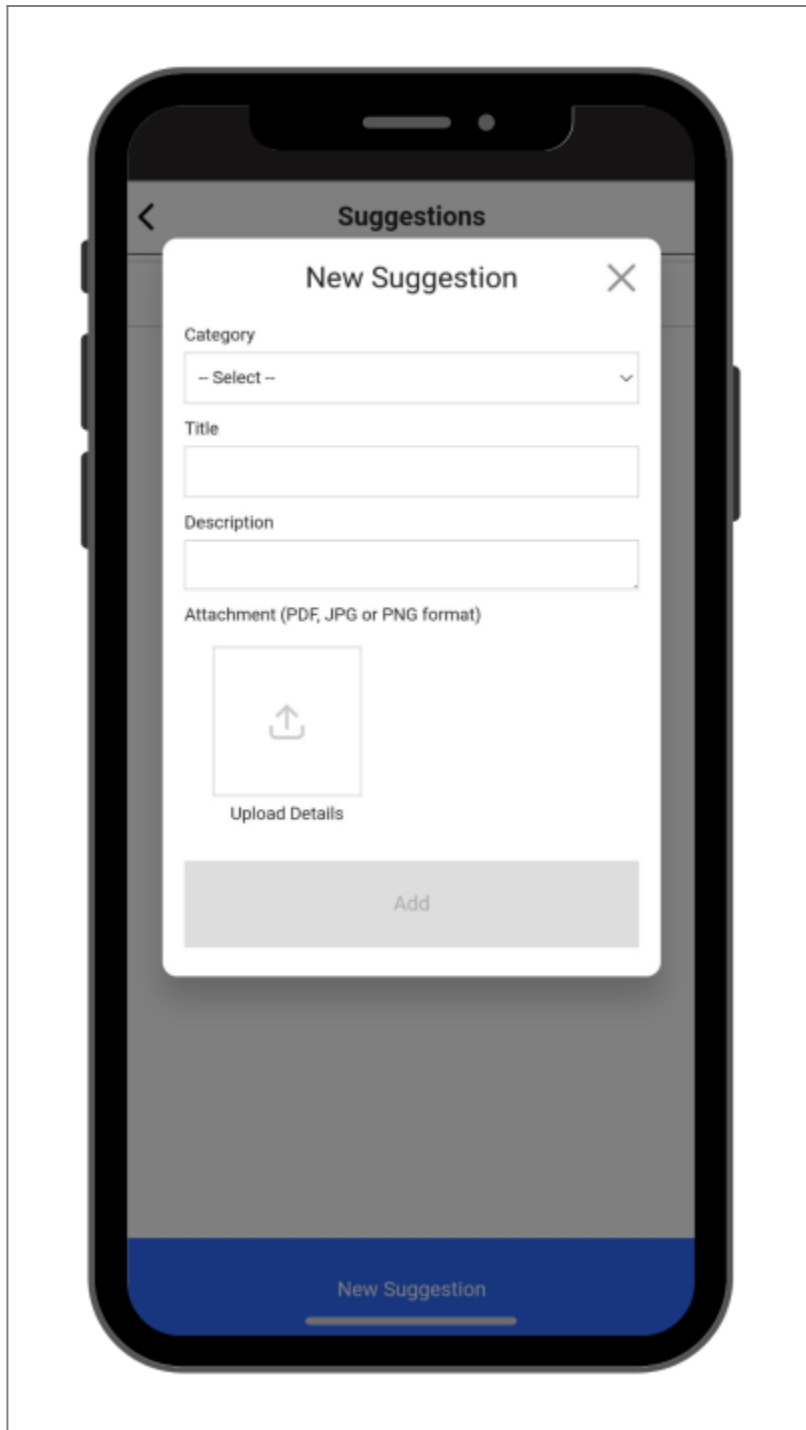
Click **“New Suggestion”** to make a new suggestion.



## Step 3: Fil in Suggestion details

Fill in CCategory, Title, Description.

Click **“Add”** to create.



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