

Chapter 10: Settings Selling Items

10.1. Add Category (Must fill in category before adding selling items)

1. Go to Settings > Item> Category
2. Enter name for each category

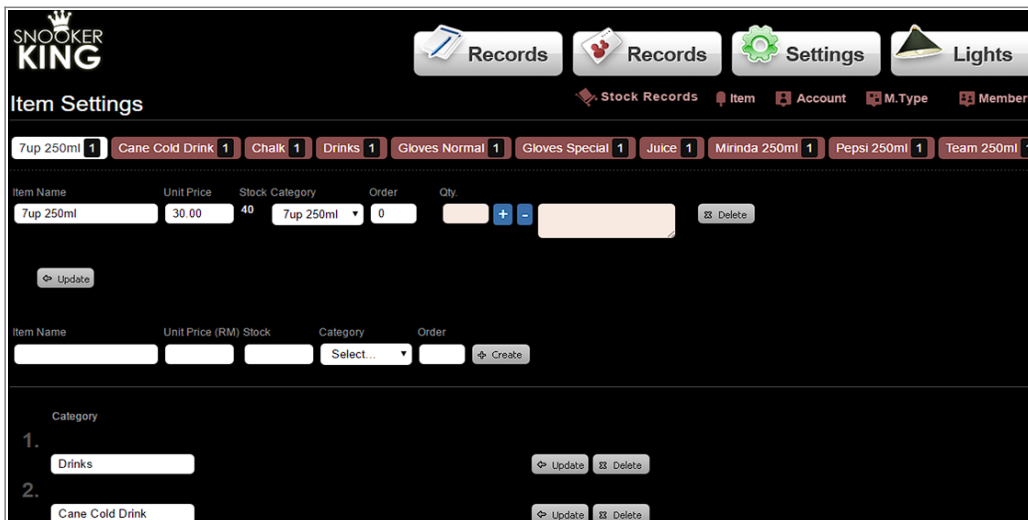
Sample:



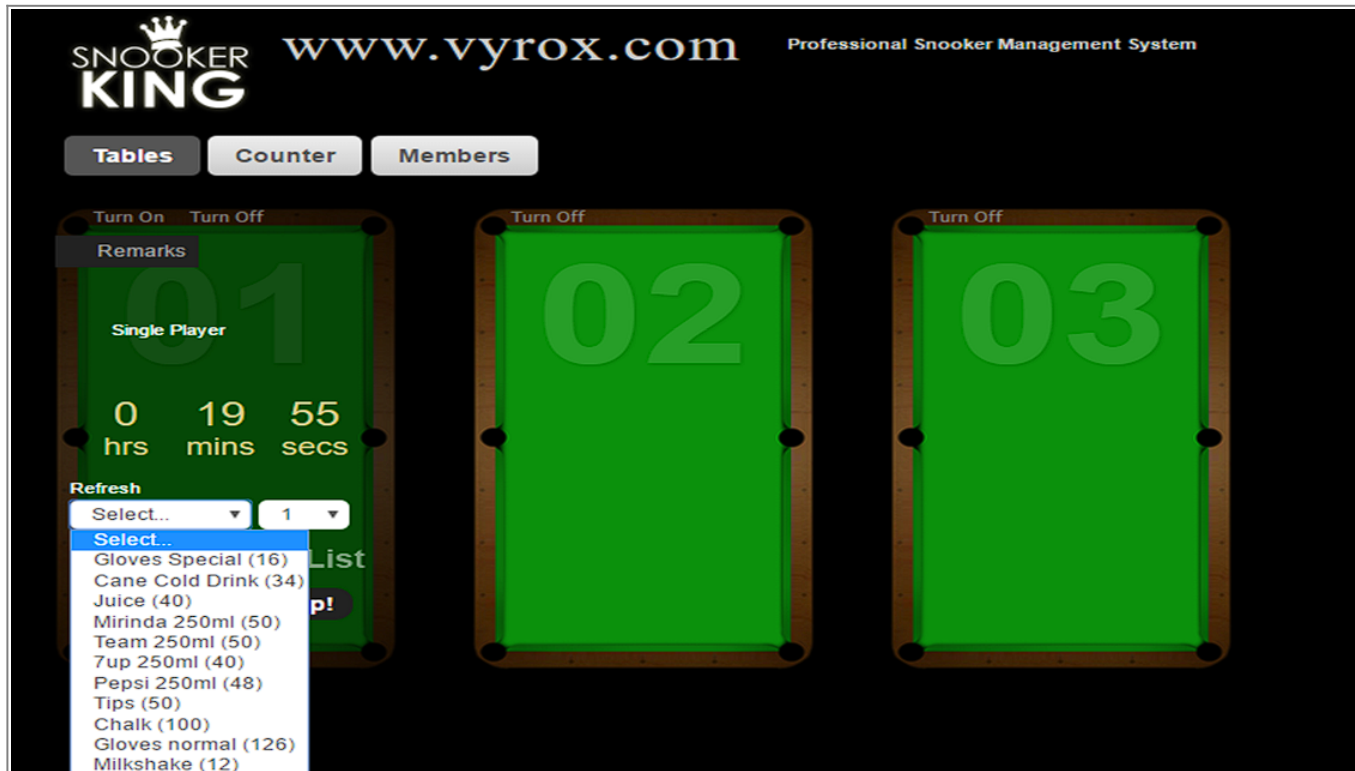
10.2. Adding Selling Items

1. Fill in Item, Price, Stock and select Category options.
2. Remember to select category for each selling items.
3. Then, click **“Update”** button to save this setting.

Sample:



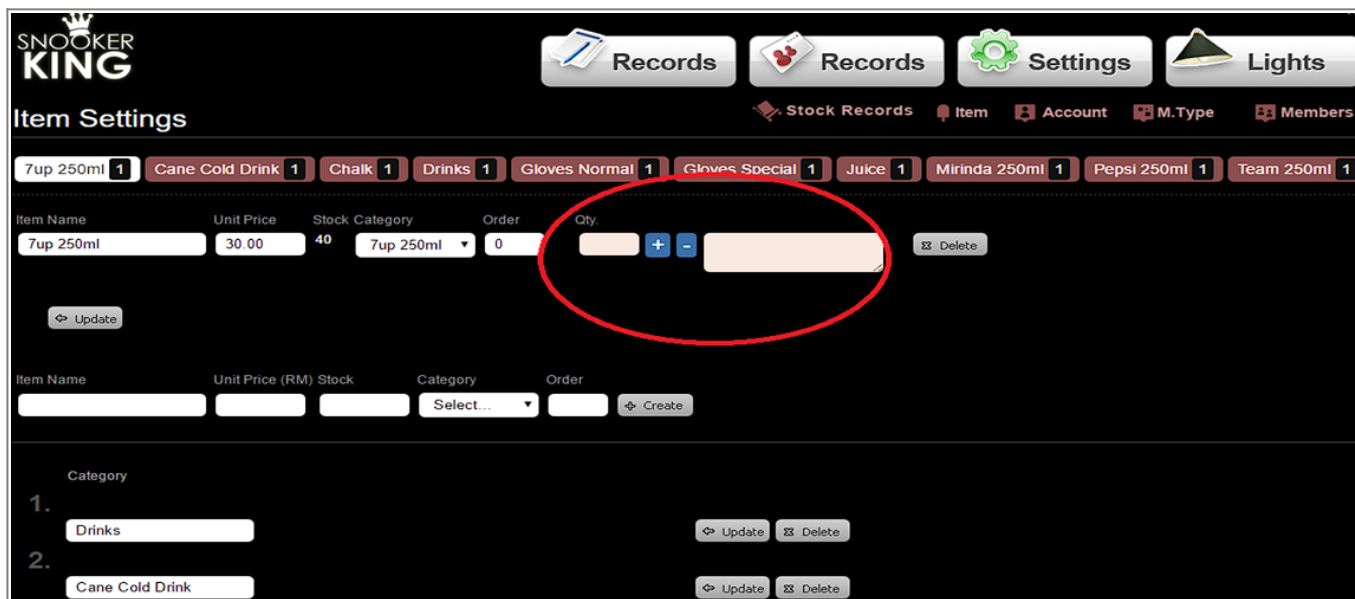
Effect:



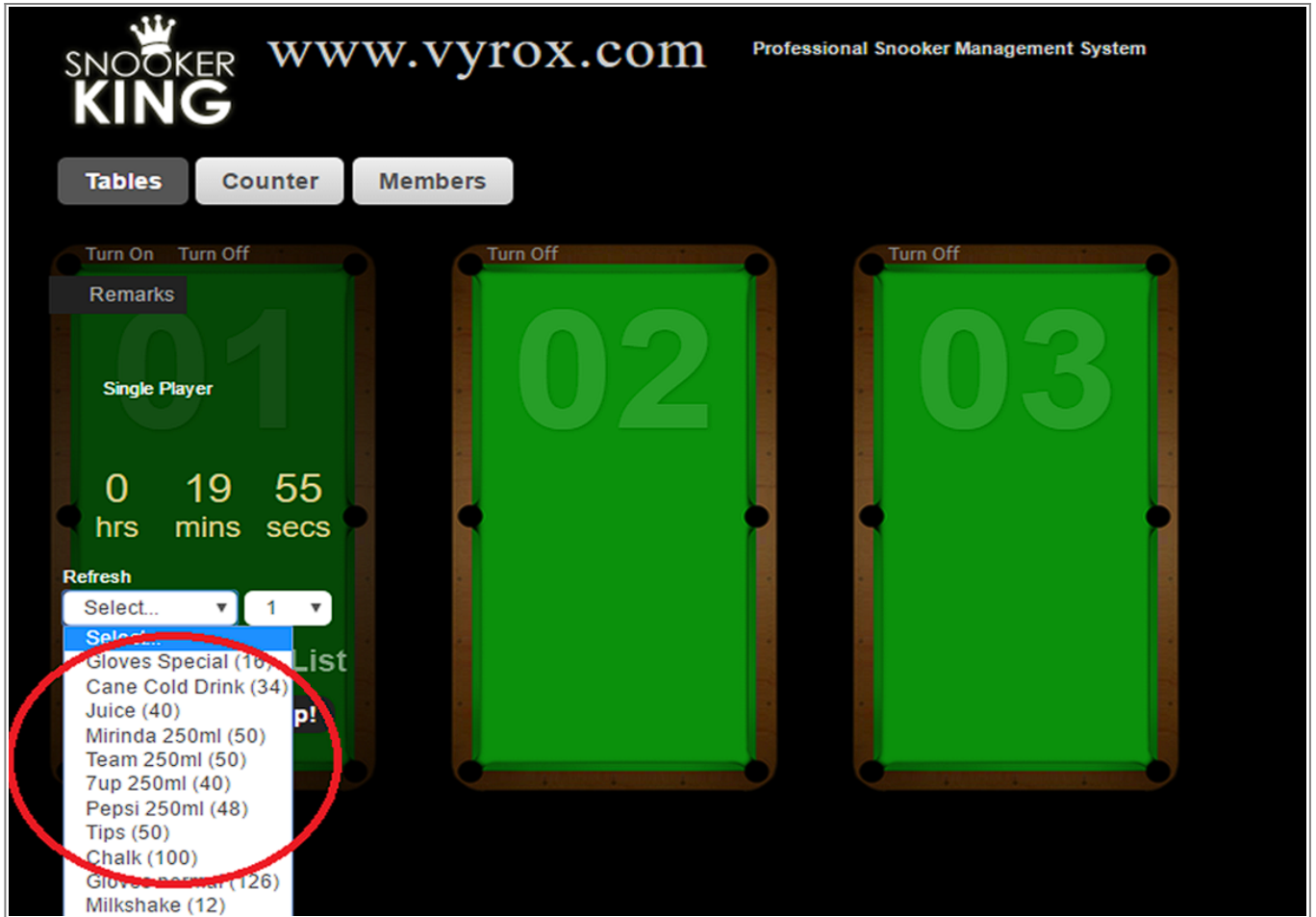
10.3. Stock Record for each Selling Items

1. Fill in stock amount inside textbox of Quantity of each item and click “ + ” button to stock in.
2. Fill in stock amount inside textbox of Quantity of each item and write the remark beside the “Delete” button to mention that why you are going to deduct the stock. Then only to click “-” button.

Sample:



Effect:

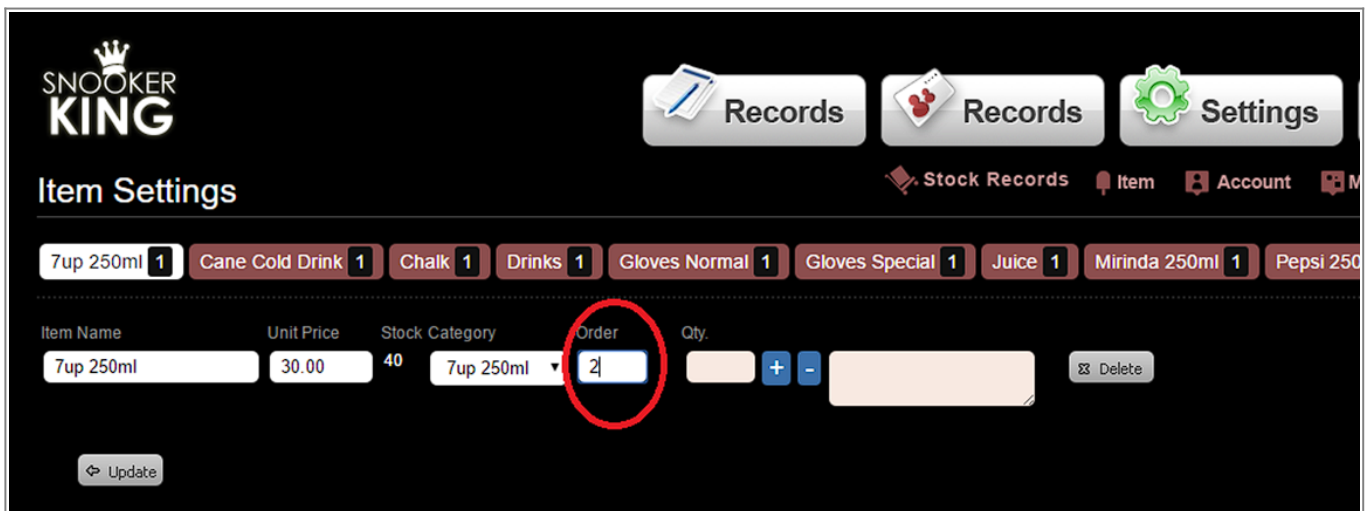


The system automatically deducts the number of remaining stock when items checkout.

10.4. Arrange the item order in the counter

1. Please key in the number to arrange the item order.
2. Remember click **“Update”** button.

Sample:



Effect:

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Tables Counter Members

Counter Item(s)

7up 250ml **1** Cane Cold Drink **1** Chalk **1** Drinks **1** Gloves Normal **1**
Gloves Special **1** Juice **1** Mirinda 250ml **1** Pepsi 250ml **4** Team 250ml **1**
Tips **1**

Item(s)	Stock Available	Unit Price
7up 250ml	40	30.00

Your cart is empty.

Total (RM): **0.00** 0.00

[Use membercard](#)

Discount (%):

Purchase

Last Order:
7up 250ml (RM30.00) x 3 = RM90.00
Total: RM90.00

Receipt

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