

Management User Guide: VYROX Point of Sales POS System (POSERVA)

1. Introduction

This guide is designed to help you effectively manage and operate the POSERVA system. It provides step-by-step instructions for utilizing this advanced POS system to handle payments, manage transactions, and ensure a seamless checkout experience for customers and staff.

2. POSERVA

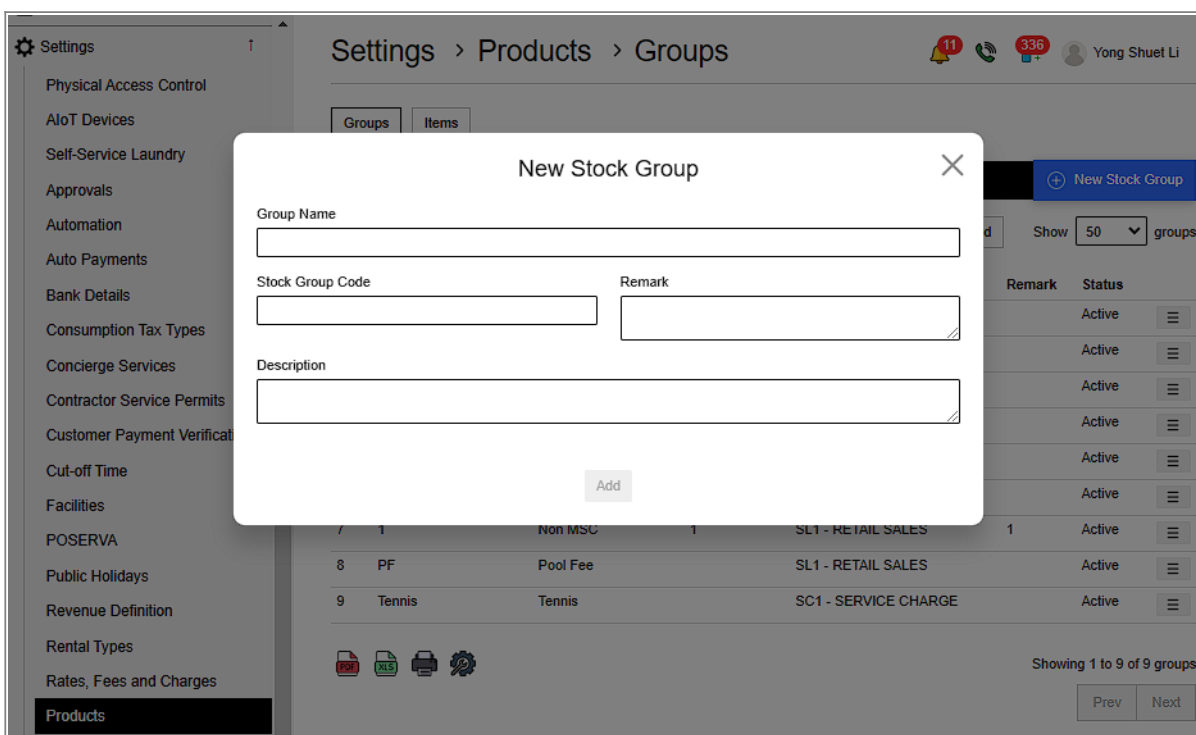
POSERVA is an advanced IoT-driven POS system for the F&B industry, leveraging cloud computing to optimize operations, enhance customer experiences, and boost profitability. Features include real-time analytics, smart inventory, and seamless cloud storage, revolutionizing F&B business management.

2.1. Add New Stock Group

Go to **Settings > Product > Groups > New Stock Group > Fill in details > Add**

Details include:

1. Name
2. Stock Group Code
3. Remark Description



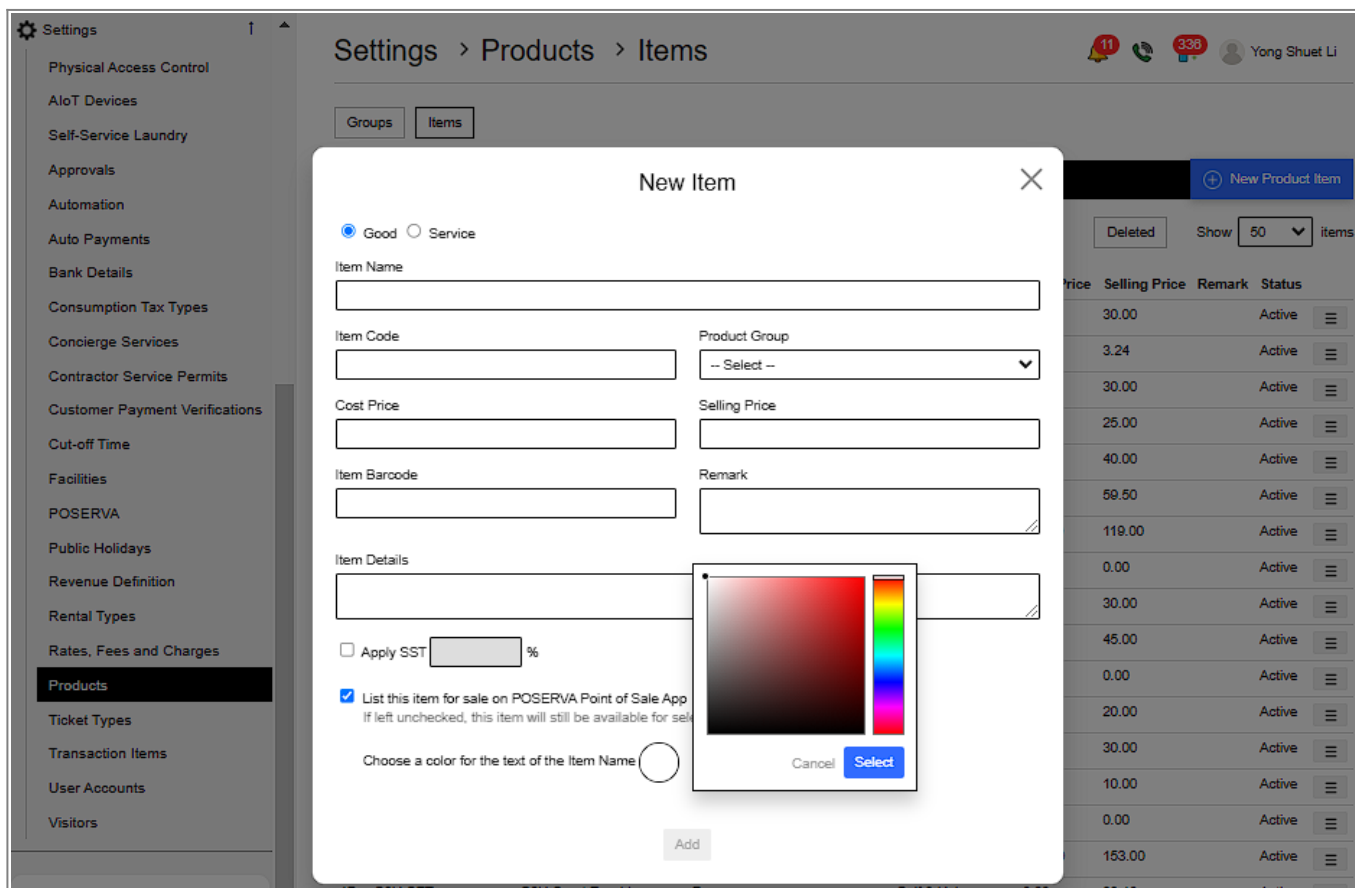
2.2. Add New Item

Go to **Settings > Product > Item > New item > Fill in details > Add**

- **Goods:** Physical items that can be owned and used.
- **Services:** Actions or activities performed to fulfil

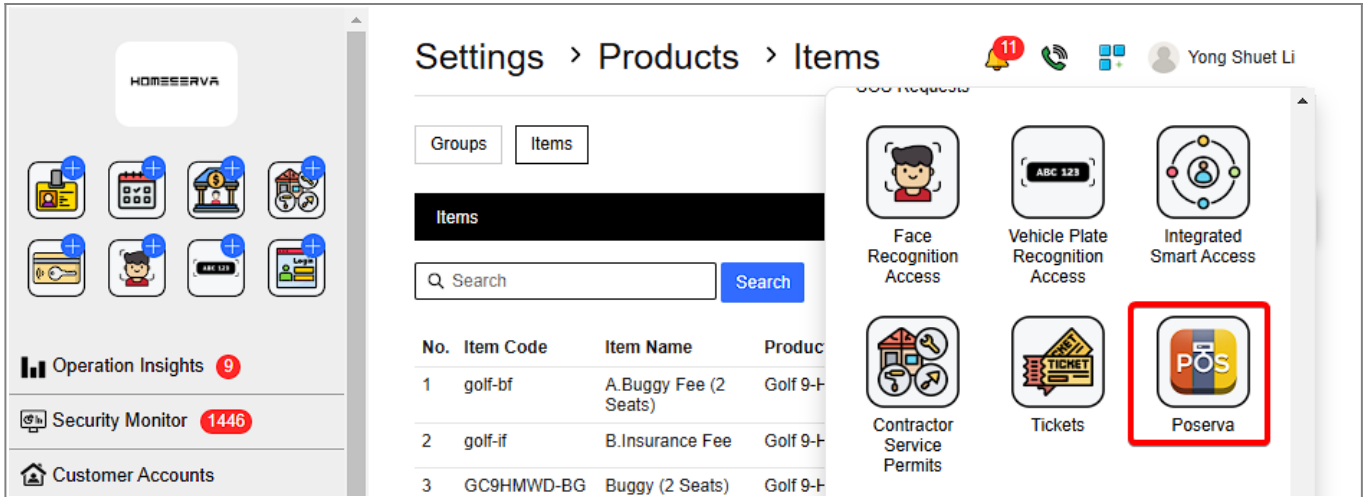
Details include:

1. Choose either item is Good or Service
2. needs or desires.
3. Item Name ,Code & Cost Price
4. Product Group
5. Selling Price
6. Item Barcode
7. Remark
8. Item Details
9. Apply SST amount
10. Whether to List this item for sale on POSERVA Point of Sale App (If left unchecked , this item will still be available for selection when creating a new invoice)
11. Choose a color for the text of the Item Name

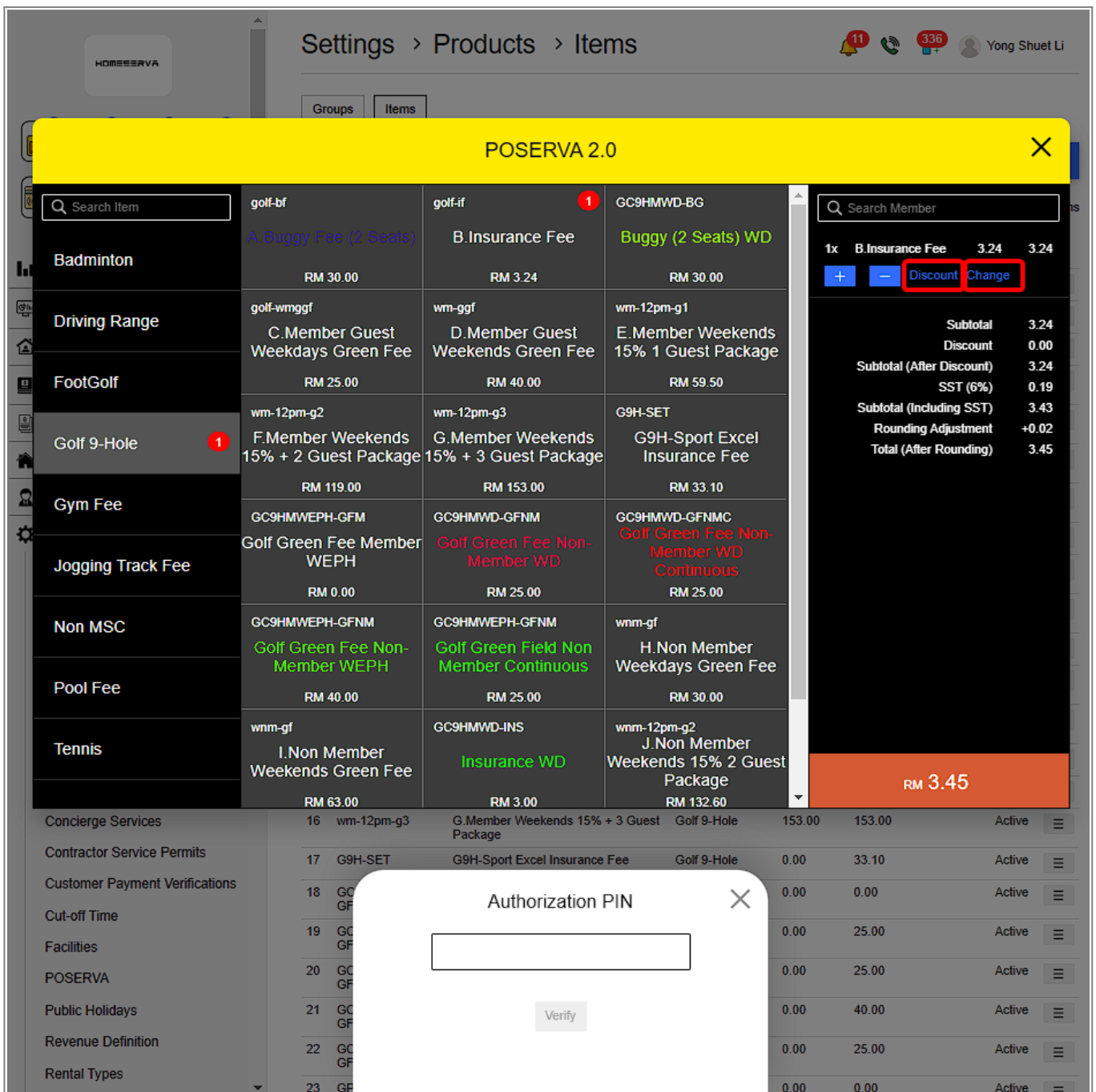


2.3. Use POSERVA

Go to **More Options > POSERVA > Select items wanted > Select amount**



To change or give discount , **Select Discount or Change > Enter Authorization pin**



The Authorization PIN Code are unique to each employees and is set by going to **Profile > Admin Console > Employee > New employee**

Admin Console > Employees Staff 001

Employees 2024-11-09 ~ 2024-12-01 + New Employee

Q Search Search Show 50 employees

No.	Created	Position	Name	Username	Mobile Phone No.	Status
1	29-Nov-2024	Office	VYROX Support	vyroxsupport	+60196883338	Active
2	25-Nov-2024	Guard	Guard 001	guard	+	Active

Showing 1 to 2 of 2 employees

Prev Next

To pay , **Click on total amount > Select Bill To > Fill in details > Confirm > Select Payment Option > Confirm Pay**

Bill To options:

- Walk in = Immediately process to payment without account.
- Individual = New customer account will be created.
- Business = New business account will be created.

Bill To fill in details include:

1. Name
2. Phone no
3. Billing address
4. Email
5. Tax Identification Number

Settings

Physical Access Control

AIoT Devices

Settings > POSERVA

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POSERVA 2.0 ✕

	golf-bf	golf-if 1	GC9HMWD-BG
Badminton	A.Buggy Fee (2 Seats) RM 30.00	B.Insurance Fee RM 3.24	Buggy (2 Seats) WD RM 30.00
Driving Range	golf-wmggf C.Member Guest Weekdays Green Fee RM 25.00	wm-ggf D.Member Guest Weekends Green Fee RM 40.00	wm-12pm-g1 E.Member Weekends 15% 1 Guest Package RM 59.50
FootGolf	wm-12pm-g2 F.Member Weekends 15% + 2 Guest Package RM 119.00	wm-12pm-g3 G.Member Weekends 15% + 3 Guest Package RM 153.00	G9H-SET G9H-Sport Excel Insurance Fee RM 33.10
Golf 9-Hole 1	GC9HMWEPH-GFM Golf Green Fee Member WEPH RM 0.00	GC9HMWD-GFNM Golf Green Fee Non-Member WD RM 25.00	GC9HMWD-GFNMC Golf Green Fee Non-Member WD Continuous RM 25.00
Gym Fee	GC9HMWEPH-GFNM Golf Green Fee Non-Member WEPH RM 40.00	GC9HMWEPH-GFNM Golf Green Field Non Member Continuous RM 25.00	wnm-gf H.Non Member Weekdays Green Fee RM 30.00
Jogging Track Fee	wnm-gf I.Non Member Weekends Green Fee RM 63.00	GC9HMWD-INS Insurance WD RM 3.00	wm-12pm-g2 J.Non Member Weekends 15% 2 Guest Package RM 132.60
Non MSC			
Pool Fee			
Tennis			

Search Member

1x B.Insurance Fee 3.24 3.24

+ - Discount Change

Subtotal	3.24
Discount	0.00
Subtotal (After Discount)	3.24
SST (6%)	0.19
Subtotal (Including SST)	3.43
Rounding Adjustment	+0.02
Total (After Rounding)	3.45

RM 3.45

The screenshot shows the POSERVA 2.0 interface with a 'Bill To' modal form open. The background displays a list of items including 'Badminton', 'Driving Range', 'FootGolf', 'Golf 9-Hole', 'Gym Fee', 'Jogging Track Fee', 'Non MSC', 'Pool Fee', and 'Tennis'. A cart on the right shows items like 'B.Insurance Fee' and 'Buggy (2 Seats) WD' with a total of RM 3.45. The 'Bill To' form includes fields for customer name, phone number, address, postal code, city, state, country, email, and TIN. A 'Confirm' button is at the bottom of the modal.

Bill To

Walk-In Individual Business

Customer Full Legal Name: Mobile Phone No.:

Billing Address Line 1:

Billing Address Line 2:

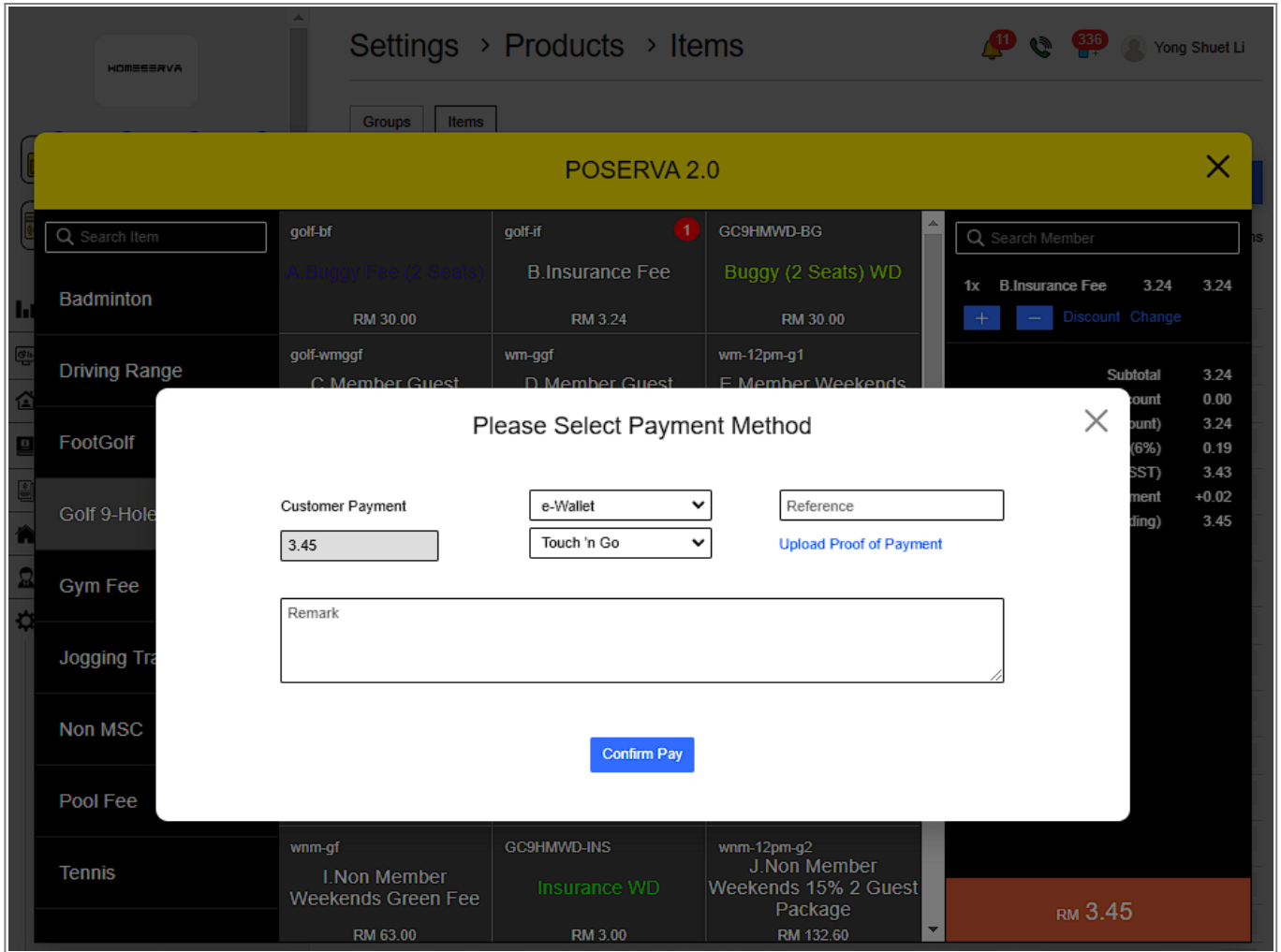
Billing Address Line 3:

Postal Code: City/Town/Suburb/District:

State/Province/Region: Country:

Email Address: Tax Identification Number (TIN):

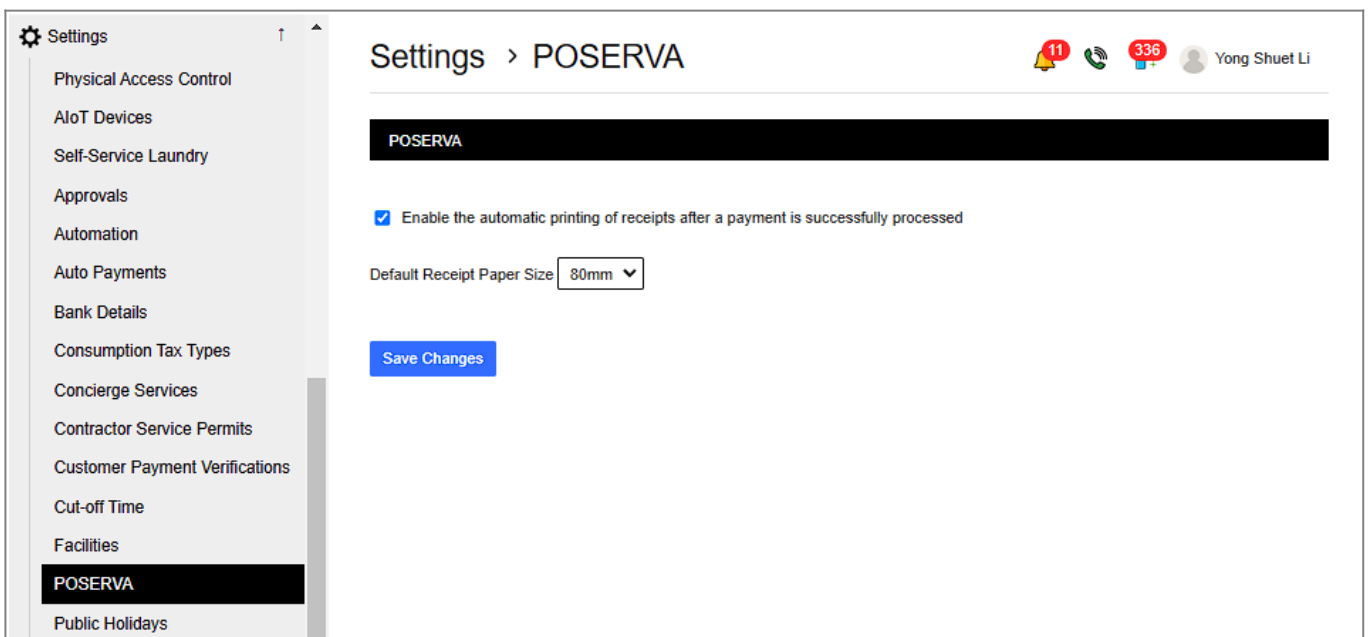
Okay, a new customer account will be created.



2.4. Automatically Print Receipts

Go to **Settings > POSERVA > Save Changes**

Choose whether to enable the automatic printing of receipts after payment is successfully processed .Then Choose Receipt Paper Size.



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